

**WEBER SCHOOL DISTRICT
ADMINISTRATIVE ASSISTANTS
SALARY SCHEDULE 2023-24**



6/12/2023

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	Lane 4	Lane 5	Lane 6
	4B 180 Office aide/CTE Asst. Admin. Assistants / Special Ed. Office Aide 4C 183 days Jr. High Registrar/ Counseling aide 4C 183 days Asst Admin. Assistants. HS & Jr. attendance. Admin. Assistants 4D 185 days Sec Media Aides 4 250 days Dist Receptionist 4Q 250 day Tech Svs Fac Aide	5H 183 days Asst. Counsel/CTE Admin. Assistants 5I 250 days Asst Admin. Assistants Alt. H. S. 5J 185 days Elem Lib. 5K 195 days HS Registrar 5 200 days D.O Media	6L 200 days Elementary Admin. Assistants Asst. Sec.- Student Services 6M 210 days Bookkeeper 6N 250 days Jr. & H.S. Admin. Assistants 6O 257 days D. O. Maintenance Sec 250 day Asst. Sec.- Curr, Sp. Ed
Step			
1	18.14	19.56	21.28
2	18.52	20.00	21.62
3	18.89	20.32	22.08
4	19.23	20.81	22.58
5	19.59	21.16	22.98
6	20.02	21.57	23.46
7	20.34	22.03	23.90
8	20.82	22.45	24.39
9	21.20	22.91	24.80
15	21.58	23.38	25.30

***The District will award an additional step for each year of experience after step 9. However, there is not a step salary increase for steps 10 through 14. For steps 10 through 14, any salary increase will be limited to any cost of living adjustment approved for step 9 by the Weber Board of Education.**

This salary schedule is based on the assignment of the employee and specifies a number of contract days. If the Weber School District Board determines it is necessary to reduce the number of contract work days, then the amount payable to the employees under this schedule will be reduced by the following formula:

Daily rate (salary divided by the number of contract days) times the number of reduced contract days.

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ADMINISTRATIVE ASSISTANTS
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	Lane 7	Lane 8	Lane 9	Lane 10
	250 days District Office Administrative Assistants	D.O. Executive Director Admin. Assistant 250 days	Admin. Assistants Asst. Supt. 250 days	Admin. Assistants Supt. 250 days
Step				
1	23.34	26.03	28.74	32.46
2	23.82	26.57	29.35	33.08
3	24.16	27.03	29.90	33.75
4	24.67	27.60	30.52	34.50
5	25.16	28.12	31.11	35.10
6	25.69	28.70	31.72	35.76
7	26.22	29.30	32.35	36.53
8	26.73	29.88	33.00	37.21
9*	27.28	30.45	33.69	38.00
15	27.83	31.09	34.34	38.80

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